

Help Promote Fair, Open and Effective Public Administration

Join the Office of The Ombudsman

Established under The Ombudsman Ordinance, Cap. 397 of the Laws of Hong Kong, the Office of The Ombudsman is an independent statutory body dedicated to monitoring public administration in the Hong Kong Special Administrative Region. Through independent, objective and impartial investigation, we redress grievances and address issues arising from maladministration in the public sector and bring about improvement in the quality and standard of and promote fairness in public administration.

Summer Internship Programme

The Office of The Ombudsman (the Office) is now inviting students, who aspire to achieve and contribute, to join our Summer Internship Programme (Programme). The Programme aims to provide students an opportunity to enhance their understanding of the Office's roles and functions in monitoring public administration and to gain hands-on work experience.

Intern Duties

Students participating in the Programme will be assigned to one of the Office's divisions to perform the following duties:

- (a) To assist in policy research and/or research projects on various topical or social issues;
- (b) To coordinate and support in external relations projects or promotional activities;
- (c) To provide administrative & IT support; and
- (d) To perform other duties, including outdoor site visits, as assigned.

Requirements

- (a) Permanent resident of the Hong Kong Special Administrative Region;
- (b) Full-time student pursuing a bachelor's degree or higher qualification at a tertiary institution;
- (c) Good command of spoken and written Chinese (including conversational Putonghua) and English;
- (d) Proficiency in PC applications including Word, Excel, PowerPoint, Chinese Word Processing and Adobe; and
- (e) A team player with good interpersonal, presentation, communication and analytical skills.

Period of Internship

The full-time internship will last for approximately 6 to 8 weeks between June and August 2026. The duration of internship will be determined at the time the internship offer is made.

Allowance

HK\$11,500 per month

Application

Please send your application **by email to hr@ombudsman.hk**. The application should include a completed application form, copies of relevant documents of academic attainment and university transcripts, and a 2-minute video of self-introduction in both English and Chinese. Application form is available on our website (https://www.ombudsman.hk/job-app-feb2026_internship-programme).

The closing date of application is **31 March 2026**. Applicants who do not receive a reply from the Office within three months from the closing date should regard their applications as unsuccessful. For enquiries, please email to hr@ombudsman.hk.

General Notes

*All applications will be treated in the **strictest confidence**. Personal data provided will be used strictly for recruitment and employment-related purposes. Applicants may request access to and correction of personal data collected from them. Such requests should be sent to the Chief Manager at the above email address.*

The Ombudsman is an Equal Opportunities Employer.